CityUniversity in Canada

Financial Aid Office

Oct 2024/Sept 2025

Financial Aid Pocket Book

A Quick Guide to Financial Aid at CityU Canada

All Other Provinces

Canada Financial Aid Office

789 W Pender St Suite 310,
Vancouver, BC V6C 1H2
Email: FinAidCanada@cityu.edu

Phone Number

604-359-1837

PocketBook

Table of Contents

01 Introduction

Our Goals, the fundamental basics of Financial Aid and the process

02 Calculation of Fees

Tuition and Book Costs and How to complete them for Financial Aid

03 Financial Aid Calendar and Application Dates

How to figure out your dates for school and our Standardized Calendar

04 Financial Aid Pocketbook and Guide FAQs

See the Step by Step Guide on how any application works and the process

05 Scholarships

Take a look at our scholarship options and grants

06 The Basics of Repayment

How does Repayment work and what is it?

07 Provincial Guides

Guides per province

08 Provincial and Territorial Links: Financial Aid

Links to all Provincial Aid programs

09 Indigenous Funding and Third Party Billing

Do you have a sponsor? Check out this section for all information on sponsorships both Indigenous and otheriwse

10 Additional Student Supports

A list of additional resources and CityU Student Supports

Introduction

Here for You Every Step of the Way – CityU in Canada Student Financial Aid Advising

Welcome to CityU in Canada! We understand that pursuing higher education is a significant investment in your future, and we are committed to supporting you throughout your academic journey. Our dedicated Financial Aid Advisors are here to assist you, whether you are a prospective student or currently enrolled in one of our programs.

How Can We Assist You?
At CityU, student success is at the core of our mission. We recognize the importance of financial planning and the impact it has on your educational experience. Our Financial Aid Advisors are available to provide personalized guidance and information on all matters related to student Financial Aid and the cost of attendance.

Our Services Include:

- Guidance on Financial Aid Programs: We help you navigate various government student Financial Aid programs, including their application processes and loan repayment strategies.
- Understanding Financial Obligations: We assist students in understanding their obligations while receiving student loans, grants, and awards, ensuring you are well-informed and prepared.
- Budgeting Tools: Our advisors offer budgeting tools and tips to help you manage your finances effectively throughout your studies.
- External Resources: We provide access to external resources and additional funding opportunities to support your financial needs.
- Loan Appeals Support: If you encounter challenges with your student Financial Aid loans, we are here to help you navigate the loan appeals process and explore potential solutions.

Whether you are enrolled in the Masters of Counselling for BC, AB, or Virtual Programs, the MED School Counselling in BC and AB, or the MED Leadership for City University of Seattle Canada, our team is dedicated to ensuring you have the financial support and resources needed to succeed.

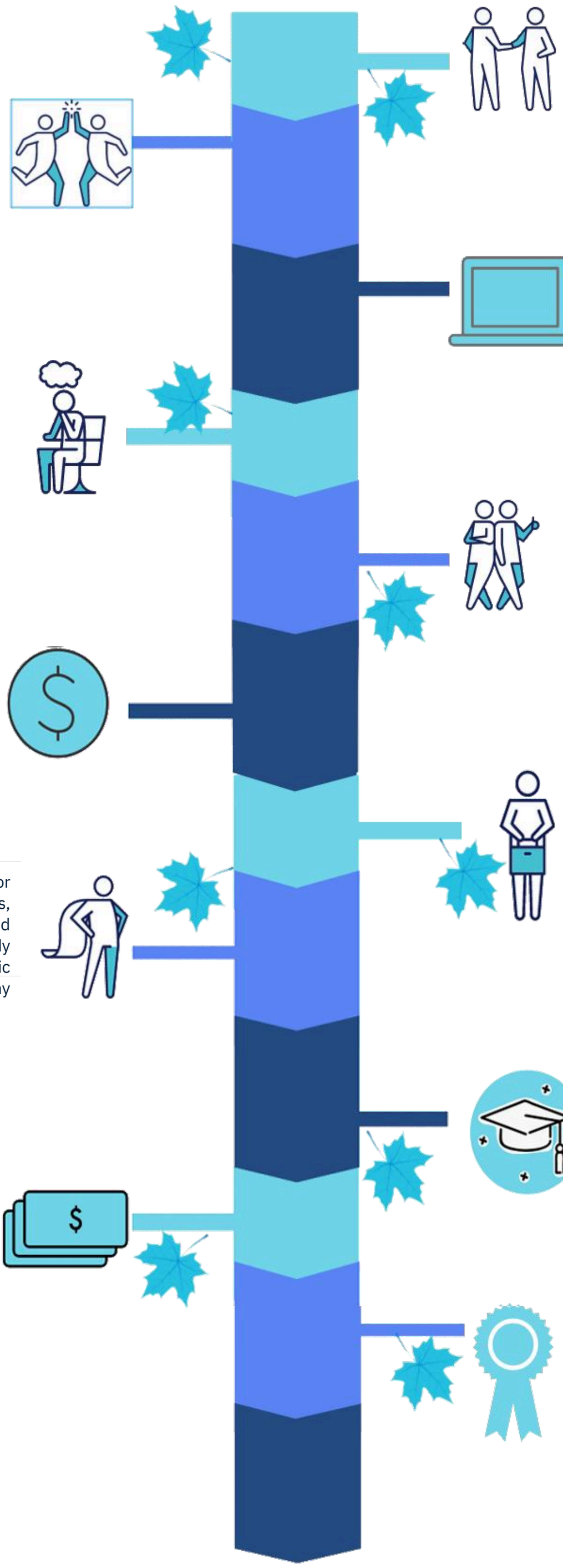
We are here for you every step of the way, helping you make informed decisions and achieve your educational goals with confidence. Welcome to CityU, where your future is our priority.

How Do I Get Started?

Financial Aid Cycle at CityU

A **Financial Aid Advisor** connects with the student once they inquire, and we review their application, previous loan history, course load, province of residence, to ensure that they have all documents for submission and dates.

Students meet with our **Enrollment Advisors (Admissions)** who then provide our Financial Aid on-boarding documents upon acceptance, and Financial Aid contact info. Current students will receive handouts for each period of registration, from Academic Advisor or Local administrators.



Student submits all documentation to their province (Ex. Student Aid BC) and continues to monitor their submission.

The Financial Aid Office (FAO) is here to support students while they await their decision by exploring alternative funding options and assisting with paperwork or any funding concerns.

T**he Student** will either receive approval or need to submit additional paperwork for matters such as disability, appeals, or reassessment. The Financial Aid Office is available to help with any questions and required institutional forms.

Students receive guidance on completing their MSFAA agreements, resolving issues with prior loans, and navigating any challenges related to funding release after approval.

The Financial Aid Office (FAO) ensures timely confirmation of enrollment when available, provides ongoing assistance each term a student requires an application, and offers guidance as funding challenges arise. We also monitor course withdrawals or drops for their impact on financial aid and handle the necessary reporting. Additionally, the Financial Aid Office supplies information on appeal paperwork as needed

Students continue to submit paperwork for their applications, monitor application periods, and maintain their program schedule and academic standing throughout their study period. They should inform their Academic Advisors and the Financial Aid Office of any course withdrawals or drops for review

Before graduation, **the Financial Aid Office (FAO)** provides an exit package outlining repayment processes, available programs, and repayment assistance options to help students prepare for a successful loan repayment.

After the repayment grace period ends, **the student** will enter the mandatory repayment phase. We will conduct follow-up activities, including surveys, to assess employment outcomes, which are linked to successful repayment rates.

As CityU expands its programs and delivery formats, we will continue collaborating with regulatory bodies like the DQAB for review. Once approved, we will implement these programs through Student Aid BC via Designation, bringing us back to the start of the Financial Aid Cycle

How do I calculate my tuition and book costs?	
Program	Masters of Counselling
Tuition Calculation	Total Number of Credits during Application Period X This year's Credit Rate
Book Cost Calculation	Total Number of Courses during Application Period X This year's Books Rate
Rates: Based on Start Date of Application	
Tuition and Fees	If you are a student from Winter 2024, please see the following link for your tuition amounts: https://www.cityuniversity.ca/admissions/tuition-and-refund-policy/
After June 30, 2024	Credit: $635, Books: $200
Non-BC Student Financial Aid: How to Complete Fields?	
What do I fill in?	
Mandatory Fees?	Book Cost
Tuition?	Tuition Cost
Computer Costs?	$500
Supplementary Book Costs?	$500
All Other Programs	Please contact our Business Office: billing@cityu.edu

Financial Aid Calendar Dates

	Important Dates per Province and Funding Type:			
	Student Aid BC Part time Funding			
BC	(2 Quarter Terms)			
	Winter + Spring	Spring + Summer	Summer + Fall	Fall + Winter
	Jan 1-June 30	April 1 - Sept 30	July 1 - Dec 31	Oct 1 2022 - March 31
Recommended	Apply By Dec 1	Apply By March 1	Apply by June 1	Apply by Sept 1
Deadline (6 weeks prior to end date)	16-May	16-Aug	12-Nov	16-Feb
	Student Aid BC Full time Funding			
BC	Full time: 1st Year (2 Quarter Terms)			
	Winter + Spring	Spring + Summer	Summer + Fall	Fall + Winter
	Jan 1-June 30	April 1 - Sept 30	July 1 - Dec 31	Oct 1 2022 - March 31
Recommended	Apply By Dec 1	Apply By March 1	Apply by June 1	Apply by Sept 1
Deadline (6 weeks prior to end date)	16-May	16-Aug	12-Nov	16-Feb
	Full time: Subsequent years			
	Based on Period of Application			
	Recommended	Deadline (6 weeks prior to end date)	1 year Application dates	
	Apply By Dec 1	12-Nov	Winter: Jan 1 to Dec 31 (Next year)	
	Apply By March 1	16-Feb	Spring: April 1 to March 31 (Next year)	
	Apply by June 1	16-May	Summer: July 1 to June 30 (Next year)	
	Apply by Sept 1	16-Aug	Fall: Oct 1 to Sept 30 (Next year)	
AB	**Alberta Student Aid Full time Funding**			
	Full time: 1st Year (2 Quarter Terms)			
	Winter + Spring	Spring + Summer	Summer + Fall	Fall + Winter
	Jan 1-June 30	April 1 - Sept 30	July 1 - Dec 31	Oct 1 2022 - March 31
Recommended	Apply By Dec 1	Apply By March 1	Apply by June 1	Apply by Sept 1
Deadline (30 days from end date)	28-May	28-Aug	28-Nov	28-Feb
	Full time: Subsequent Years			
	Based on Period of Application			
	Recommended	Deadline (30 days prior to end date)	1 year Application dates	
	Apply By Dec 1	28-Nov	Winter: Jan 1 to Dec 31 (Next year)	
	Apply By March 1	28-Feb	Spring: April 1 to March 31 (Next year)	
	Apply by June 1	28-May	Summer: July 1 to June 30 (Next year)	
	Apply by Sept 1	28-Aug	Fall: Oct 1 to Sept 30 (Next year)	
	All Other Provinces Full time Funding			
	Full time: 1st Year (2 Quarter Terms)			
	Winter + Spring	Spring + Summer	Summer + Fall	Fall + Winter
OTHER PROVINCES/ TERRITORIES	Jan 1-June 30	April 1 - Sept 30	July 1 - Dec 31	Oct 1 2022 - March 31
Recommended	Apply By Dec 1	Apply By March 1	Apply by June 1	Apply by Sept 1
Deadline (varies by Province)	28-Apr	28-Jul	28-Oct	28-Jan
Generally 60 days prior to end date	Full time: Subsequent Years			
	Based on Period of Application			
	Recommended	Deadline (60 days prior	1 year Application dates	
	Apply By Dec 1	28-Oct	Winter: Jan 1 to Dec 31 (Next year)	
	Apply By March 1	28-Jan	Spring: April 1 to March 31 (Next year)	
	Apply by June 1	28-Apr	Summer: July 1 to June 30 (Next year)	
	Apply by Sept 1	28-Jul	Fall: Oct 1 to Sept 30 (Next year)	

Financial Aid Calendar

The Financial Aid Office (FAO) uses the official Quarter Start and End dates, rather than the first and last days of class.

What are the available Start Dates for Applications?	
All TERMS START DATES	
1-Jan	Winter
1-Apr	Spring
1-Jul	Summer
1-Oct	Fall
What are the available End Dates for Applications?	
ALL TERMS END DATES	
31-Mar	Winter
30-Jun	Spring
30-Sep	Summer
31-Dec	Fall
Will any other dates be allowed?	
Effective immediately the Canadian Financial Aid Office will no longer be processing alternative dates unless under exceptional circumstances. Our recommendation is to ensure your applications align with the term dates above as these are now standardized across the University and Programs. Any incorrect dates will be advised and students are responsible for following up on amendments or appendixes for change by contacting our office and their province	
What Are the Available Periods for Application?	
6 month applications	
12 month applications	
How long do I apply for (Based on Province of Residence):	
First year Students (ALL PROV) *(Disability, See below)*	6 month applications
Subsequent Year Students (ALL PROV)*(Disability, See below)*	12 month applications
Disability Students (BC) Disability Students (AB) Disability Students (ALL OTHER PROV)	6 month applications (If First year, then 6 months - otherwise 12 months) (If First year, then 6 months - otherwise 12 months)
PT Students (BC)	6 month applications
PT students (AB)	*PT Applications are rare for AB. Please contact our office to discuss your circumstances. All AB Programs are eligible for FT Alberta Student Aid*
PT Students (ALL OTHER PROV)	*PT Applications for other provinces are rare as our programs qualify for FT funding. Please contact our Office to discuss*
Virtual (BC Residents)	Not Eligible for Provincial or Federal Financial Aid
Virtual (AB and All Other Prov.)	(If First year, then 6 months - otherwise 12 months)

Financial Aid Pocketbook and Guide

Getting Started at CityU

Q: What are grants and loans? A: Grants are non-repayable amounts, while loans are repayable amounts that you must repay with interest (depending on the province) after you graduate. One application will assess you for both grants and loans.
Q: What is the Financial Aid calendar and when do I need to apply? A: Each province has different deadlines for Financial Aid applications. Ideally, CityU prefers applications to be submitted by the following deadlines to allow sufficient review time:

- **Winter Term (Jan 1 - Mar 31)**: Apply in November - December of the previous year
- **Spring Term (Apr 1 - Jun 30)**: Apply in February - March
- **Summer Term (Jul 1 - Sep 30)**: Apply in May - June
- **Fall Term (Oct 1 - Dec 31)**: Apply in August - September

Q: What is considered full-time studies? A:

- **BC Residents**: Enrolled in at least 60% of a full-time course load (minimum of 12 credits per term). Students with a recognized permanent disability must be enrolled in at least 40% of a full-time course load (minimum of 6-8 credits per term).
- **AB and Other Provinces' Residents**: Enrolled in at least 60% of a full-time course load (minimum of 5 credits per term).

Q: What is considered part-time studies? A:

- **BC Residents**: Enrolled in 6-8 credits per term.
- **AB and Other Provinces' Residents**: Enrolled in at least 3 credits per term.

Which Programs are Eligible?

- **BC Residents**: Eligible for MC (Master of Counselling) full-time, Saturday, and mix-mode cohorts. **MED School Counselling and MED Leadership programs are not eligible.**
- **AB Residents**: Eligible for MC full-time, weekend, mix-mode, and virtual cohorts. MED Leadership is eligible.

Q: How do I submit any paperwork for review? A: Our office can efficiently process all paperwork with digital signatures and seals, provided that students submit their documents in a timely manner. Please email FinAidCanada@cityu.edu for any document processing requests.

How to Apply

Q: How can I apply for Financial Aid? A: Follow our checklist to apply for Financial Aid, specific to your province:

- **BC**: BC Financial Aid Checklist **AB**: AB Financial Aid Checklist **Other**
- **Provinces**: Contact our Canada Financial Aid Office for assistance.
-

Q: What is the frequency of applying for Financial Aid? A:

- **Full-time students**: Apply every 6 months in the 1st year, and every 12 months in the 2nd and 3rd years.
- **BC Students with disability status**: Apply every 6 months.
- **Part-time students**: Apply every 6 months.

Q: What if my application goes missing? A: Keep a copy of all submitted documents and confirmation emails. If your application goes missing, contact the Financial Aid Office immediately with your copies as proof of submission.
Q: What do I do if I can't reach Student Aid? A: If you have trouble reaching Student Aid, try multiple contact methods including phone, email, and visiting their website for updates. **Q: What if I havent heard back in a few days from the CityU Financial Aid Office? A:** Follow up with an email

,

or phone call to ensure your query is being processed. High volume periods might delay responses.

The Decision

Q: What happens if my application is approved? A: You will receive an approval letter detailing the amount and terms of your Financial Aid. Complete the required agreements (e.g., MSFAA) to finalize the process.
Q: What if additional documentation is requested? A: Submit any additional documentation promptly. The Financial Aid Office can help you understand and gather the required information.
Q: How long does it take to get a decision? A: Processing times can vary, but aim to apply at least two months before your program starts to allow ample time for processing.

Paying the School

Q: What is a Deferral of Payment Request and how do I submit one? A: Deferrals are permitted until funding is released for students with approved Financial Aid. Once your funding is released, please make sure to pay for your school costs as soon as possible. Financial aid funding is processed and sent directly to your personal bank account, and you are responsible for making payments to the school. To request a deferral, please email a copy of your approval letter along with your request, including your student ID and full name, to FinAidCanada@cityu.edu and billing@cityu.edu. Deferral requests are processed in the order they are received. For exceptions, please contact billing@cityu.edu. If you do not have an award letter but have submitted your application, or if you need a deferral before submitting an application, reach out to billing@cityu.edu to discuss your options and cc: FinAidCanada@cityu.edu.

- **6-month Financial Aid applications**: Pay Quarter 1 with the 1st disbursement and Quarter 2 with the 2nd disbursement. **One-year Financial Aid applications**: Pay for Quarter 1 and Quarter 2 from the first disbursement. Pay for Quarter 3 and Quarter 4 from the second disbursement.

Review your award amounts, disbursement dates, school costs, and budgets to distribute your funding evenly for each term. Contact the Billing Office for more information on Deferrals: billing@cityu.edu

Avoiding Repayment While in School

Q: When do I need to repay my loans and at what interest rate? A: Repayment terms vary by province:

- **BC**: You begin repayment six months after your study period concludes. As of April 1, 2023, interest on Canada Student Loans has been eliminated.
- **AB**: Start repaying 12 months after leaving school. Loans are interest-free while studying and during the 12-month grace period. **Ontario**: Repayment starts six months after the study period ends.

Q: What if I face difficulties repaying my loan? A: Reach out to the Financial Aid Office for guidance on repayment assistance programs and strategies to manage your debt.
Q: How will the Financial Aid Office follow up after graduation? A: The office will gently reach out for follow-ups and surveys to understand your employment success and repayment rates, offering support whenever you need it.

Managing Your Loan

- **Confirmation of Enrollment**: Make sure your enrollment is confirmed with the National Student Loans Service Centre (NSLSC) to avoid your loan entering repayment early.
- **Staying Out of Repayment**: If you resume full-time studies after beginning repayment, apply for in-study interest-free status to pause payments during your studies.
- **Repayment Assistance Plan (RAP)**: If you're struggling with payments, consider applying for the Repayment Assistance Plan (RAP), which adjusts payments to be affordable based on your income and family size. Remember to reapply every six months to remain on the plan.
  Link: CityU In Study Status Guide

Additional Resources

For more detailed information on repayment options, managing your loan, and applying for repayment assistance, visit the National Student Loans Service Centre (NSLSC) website:

NSLSC Repayment Overview
[NSLSC Repayment Assistance Plan](https://www.canada.ca/en/services/benefits/education/student

Navigating the Financial Aid process can seem daunting, but CityU is here to support you every step of the way. From the initial application to repayment, our dedicated Financial Aid Advisors are committed to helping you achieve your educational goals. Stay proactive, keep in touch with your advisors, and take advantage of the resources available to you. Welcome to CityU, where your success is our priority.

Scholarships Guide

One of the biggest challenges of earning a degree is figuring out how to finance it. At City University of Seattle, we're dedicated to promoting your success in education and your career by offering a variety of scholarships based on merit and need. It's our goal to help you find the resources you need to pay for tuition and reach your goals. City University in Canada is committed to providing accessible and inclusive education for all those with the desire to learn. We currently offer several scholarships for students studying in Canada, based on financial need and other criteria. Applications are required for each application period to be considered. Students must be enrolled to receive the award and meet other eligibility criteria. Explore our scholarship offerings below!

Need-Based Scholarships - General and Indigenous

CityU Need-Based Scholarship

Eligibility: Available to both new students enrolling at CityU and current students.
Purpose: This scholarship is designated for tuition during the award period only and is granted based on financial need.
Award Details: Varies per quarter and academic year.
How to Apply: https://cityuniversity.ca/admissions/scholarships/

1. Choose and complete the appropriate Need-Based Scholarship application.
2. Submit an essay answering the questions from the application.
3. Canadian students must provide their current tax assessment for the specified year by the application deadline. (T4's are not a valid substitute for the tax assessment).

Canadian students must submit their current tax assessment for the required year on or before the application deadline (T4s are not a valid substitute for the tax assessment).

Indigenous Scholarships

Indigenous Student Tuition Reduction Grant

Eligibility: All Canadian First Nations, Métis, and Inuit students enrolled in any City University in Canada degree-granting program.
Award Details: 25% of the quarterly tuition will be covered each term for the duration of studies at CityU, as long as the student remains in good academic standing. Grant funds apply exclusively to CityU tuition, cannot be used for fees, and are non-refundable. No reapplication is necessary each quarter.
Requirements: Maintain a minimum of a 2.0 quarter GPA and active status with the university.

Investing in Indigenous Scholars Scholarship

Eligibility: First Nations, Métis, and Inuit students who demonstrate financial need and are first-time applicants to a City University in Canada degree-granting program.
Award Details: This need-based scholarship covers 100% of tuition for the entire degree program, provided the student maintains good academic standing. Scholarship funds apply solely to CityU tuition and are non-refundable.

Emergency Grant

CityU Emergency Grant

Eligibility: Open to current full-time or part-time students experiencing unforeseen financial hardships. Applicants must demonstrate financial need due to emergencies such as medical expenses, loss of income, natural disasters, or other urgent financial situations.
Purpose: Provide immediate financial assistance to ensure students can continue their studies without interruption.
How to Apply:

1. Contact the CityU Financial Aid Office to discuss your situation and obtain the necessary application forms.
2. Complete the application form, providing detailed information about your financial emergency and including all required documentation.
3. Submit the completed application form and supporting documents to the Financial Aid Office. The Financial Aid Office will evaluate your application and provide a decision within 10 business days.

If approved, the emergency grant funds will be disbursed to cover the immediate financial needs specified in your application.

By offering these scholarships and grants, CityU aims to support your educational journey, ensuring that financial challenges do not stand in the way of your academic and personal growth. For more detailed information and to apply, please visit our Financial Aid Office or our website.

Repayment for Student Loans in Canada

General Information

Repaying your student loans is an essential part of managing your financial future after completing your studies. Understanding the repayment process and the support available can help you navigate this phase smoothly.

How Repayment Works

1. **Six-Month Non-Repayment Period**: After completing your studies, you will enter a six-month non-repayment grace period. During this time, you are not required to make payments, although interest may continue to accrue based on your province and loan type.
2. **Starting Repayment**: Repayment begins at the end of the six-month non-repayment period. You will receive a package detailing your payment terms and options.
3. **Making Payments**: Payments can be made through pre-authorized debit, online banking, or directly through your NSLSC account. It's important to make payments consistently to avoid negative impacts on your credit rating.
   Repayment Assistance Plan (RAP): If you have trouble making payments, you can apply for the Repayment Assistance Plan (RAP). This plan helps make your payments affordable based on your income and family size. You need to reapply every six months to stay on the plan(NSLSC)(Canada.ca).

Manitoba, Saskatchewan, Ontario, and Other Provinces:

Introduction

This guide provides an overview of the student loan application process for Manitoba, Saskatchewan, Ontario, and general guidelines that apply to other provinces in Canada. Each province has specific processes and criteria, but the general steps and tips provided here will help you navigate the Financial Aid landscape.

Checklists: All the steps you need to complete before applying for provincial student loans in Manitoba, Saskatchewan, Ontario, and other provinces.

1. **Other Provinces Outside BC and AB - Full-Time Checklist and Handout**
   - http://www.cityuniversity.ca/wp-content/uploads/2023/02/Other-Provinces-Outside-BC-and-AB-Full-Time-Checklist-and-Handout.pdf
2. **OSAP - Full-Time Checklist – First Year of Study**
   - http://www.cityuniversity.ca/wp-content/uploads/2024/08/OSAP-full-time-1st-year-of-study.pdf
3. **OSAP - Full-Time Checklist – 2nd or 3rd Year of Study**
   - http://www.cityuniversity.ca/wp-content/uploads/2024/08/OSAP-full-time-2nd-and-3rd-year-of-study.pdf

1. **Create Your Account**

   Action: Visit your provincial student aid website and create an account. This will involve providing personal information and setting up login credentials.

   Links:
   - Manitoba Student Aid
   - http://www.edu.gov.mb.ca/msa/
   - Saskatchewan Student Loans
   - http://www.saskatchewan.ca/residents/education-and-learning/student-loans
   - Ontario Student Assistance Program (OSAP)
   - http://osap.gov.on.ca/

2. **Determine Your Eligibility**

   Action: Review the eligibility criteria specific to your province to ensure you qualify for Financial Aid. Factors typically considered include residency status, enrollment in an eligible program, and financial need.

3. **Complete Your Application**

   Action: Fill out and submit the online application form through your provincial student aid account. Attach necessary documents such as proof of income, identification, and enrollment.

   Tips: Ensure all information is accurate and complete.
   Gather all required documents beforehand to streamline the process.

4. **Submit Additional Forms (If Required)**

   Action: Depending on your situation, you may need to submit additional forms (e.g., disability verification, dependent information).

5. **Check Your Application Status**

   Action: Monitor the status of your application through your student aid account. You will receive notifications about any additional information required and the decision on your application.

Receiving Your Funding

- **Notification of Award**: After your application is reviewed, you will receive a notification detailing your funding amount and terms.
- **Disbursement**: Make sure CityU verifies your enrollment to access the funds. Follow the provided steps to utilize your funding for tuition and other educational expenses.

Maintaining Your Loan

6. **In-Study Interest-Free Status**

   Action: Apply to maintain your in-study interest-free status to avoid entering repayment while still studying.

   Links: CityU In Study Status Guide

7. **Reporting Changes**

   Action: Report any changes to your enrollment status, financial situation, or personal details to avoid any issues with your funding.

8. **Repayment Assistance Plan (RAP)**

   Action: If you have trouble making payments after finishing your studies, apply for RAP to make your payments affordable based on your income and family size.

   Links:
   - Manitoba Student Aid (Repayment Assistance Program)
   - Manitoba RAP
   - Saskatchewan Student Loans (Repayment Assistance Plan)
   - Saskatchewan RAP
   - Ontario Student Assistance Program (OSAP) Repayment Assistance Plan
   - Ontario RAP

Important Deadlines

- **Application Period**: Application periods vary by province, but generally, you should apply as early as possible once applications open for your academic year.
- **Application Deadline**: Ensure you apply no later than 30 to 60 days before your study period ends to allow for processing and disbursement.

Provincial and Territorial Financial Aid Programs

Different provinces and territories in Canada have their specific Financial Aid programs. Here are the links to the Financial Aid programs for each province and territory:

- **British Columbia (StudentAid BC): http://studentaidbc.ca/**
- **Alberta (Alberta Student Aid): http://studentaid.alberta.ca/**
- **Saskatchewan (Student Loans and Grants): http://www.saskatchewan.ca/residents/education-and-learning/student-loans**
- **Manitoba (Manitoba Student Aid): http://www.edu.gov.mb.ca/msa/**
- **Ontario (Ontario Student Assistance Program - OSAP): http://osap.gov.on.ca/**
- **Quebec (Aide financière aux études): http://www.afe.gouv.qc.ca/en/**
- **New Brunswick (Student Financial Services): https://www2.gnb.ca/content/gnb/en/corporate/promo/student-financial-services.html**
- **Nova Scotia (Student Assistance): http://novascotia.ca/studentassistance/**
- **Prince Edward Island (Student Financial Services): http://www.princeedwardisland.ca/en/topic/student-loans**
- **Newfoundland and Labrador (StudentAidNL): http://www.gov.nl.ca/studentaid/**
- **Yukon (Yukon Student Financial Assistance): http://yukon.ca/en/education-and-schools/student-financial-assistance**
- **Northwest Territories (Student Financial Assistance): http://www.ece.gov.nt.ca/en/services/student-financial-assistance**
- **Nunavut (Financial Assistance for Nunavut Students - FANS): http://www.gov.nu.ca/family-services/programs-services/financial-assistance-nunavut-students-fans**

Indigenous Student Funding and Support Process

CityU in Canada provides dedicated support for Indigenous students seeking funding through Band or community-based sponsorships. Follow the steps below to coordinate your funding:

1. Contact the Financial Aid Office: Reach out to our Financial Aid Office to request a Place Holder letter or get in contact with your Indigenous community representative for funding purposes.
2. Coordinate with the Billing Office: In the same email, include our Billing Office at billing@cityu.edu and advise them of the need to set up third-party billing and invoicing for your sponsor.
3. Receive Place Holder Letter or Communication: The Financial Aid Office will send a Place Holder letter or communication to your sponsor, outlining the timeline around registration and providing contact information for further inquiries.
4. Set Up Third-Party Billing: The Billing Office will set up the process to accept funding directly from your Band or community sponsor.

Request Confirmation of Registration: Be aware that any Confirmation of Registration from the Registrar's Office will only be available after registration is completed.

Third-Party Billing Process for External Scholarships and Private Sponsors

Purpose:
This process outlines the steps for Indigenous students at CityU to have their tuition and fees billed directly to a third-party payer It aims to facilitate financial support for Indigenous students at CityU, ensuring a smooth billing experience while respecting the terms set by third-party funding organizations., such as an Indigenous community or organization, in support of their educational funding.

1.Eligibility Confirmation

·Students must confirm eligibility for third-party funding through their Indigenous community or organization prior to enrolling at CityU.
·A copy of the funding agreement or letter from the third-party payer should be submitted to the Business Office at Billing@cityu.edu

2.Submission of Required Documentation

·Students must submit a Third-Party Billing Agreement Form or Letter that includes:
oThe student’s full name and ID number.
oDetails of the third-party payer (organization name, contact person (phone and email), and billing address).
oA copy of the funding agreement from the third-party payer.

3.Enrollment Confirmation

·Once enrolled, students must provide proof of enrollment (i.e., a confirmation letter from CityU) to the third-party payer, ensuring they understand their financial responsibility and the payment terms.

1.Billing Process

·After the completion of registration, the CityU Business Office generates a billing statement detailing:
oTuition and fees for the upcoming term.
oAny applicable grants or scholarships.
oThe statement is sent to the third-party payer for processing.

2.Payment Arrangements

·The third-party payer must complete payment arrangements with CityU according to their policies and procedures.
· Payments should be made in full or as outlined in the funding agreement.

3.Notification of Payment

·Once payment is received, the Business Office will notify the student and confirm that their account is settled for the term.
·If the third-party payer delays or declines payment, the student is responsible for settling any outstanding balance with CityU.

4.Regular Updates

·Students should maintain regular communication with both the Business Office and their third-party payer to ensure that all documentation is current, and payments are processed in a timely manner.

5.Reassessing Funding

·If changes occur in the student's status or in the funding agreement, students must promptly inform the Business Office and the third-party payer to reassess funding eligibility and arrangements.

6.Completion of Studies

·Upon completion of their program, students may request a statement of account from the Business Office for their records and for any potential follow-up with the third-party payer regarding outstanding payments or funding.

Contact Information
For further assistance, students can contact the
·Business office at Billing@cityu.edu
·Financial Aid Office at:
oEmail: FinAidCanada@cityu.edu

Additional Student Supports

Financial Aid Office

Listings for Community Resources and Social Development Programs

BC Redbook (Community Resources)

- The BC Redbook is a comprehensive directory of community, social, and government services available in British Columbia. It provides resources on health, legal assistance, housing, and more for residents seeking support.
- Link: http://www.redbookonline.bc211.ca/

Alberta (Social Programs and Community Resources)

- Emergency Financial Assistance Program: Alberta offers an Emergency Financial Assistance program for residents facing unexpected emergencies. This program provides financial help for basic needs, such as food, shelter, and transportation.
- Link: http://www.alberta.ca/emergency-financial-assistance.aspx
- Social Services and Community Supports: http://www.alberta.ca/social-services.aspx

Saskatchewan (Community Resources and Services)

- Social Services and Assistance Programs: http://www.saskatchewan.ca/residents/family-and-social-support

Manitoba (Community Resources and Social Programs)

- Employment and Income Assistance Programs: http://www.gov.mb.ca/fs/eia/

Ontario (Community and Social Services)

- Ontario Works and Social Services Programs: http://www.mcss.gov.on.ca/en/mcss/programs/social/index.aspx

Quebec (Social Development and Community Support)

- Ministry of Employment and Social Solidarity: http://www.mtess.gouv.qc.ca/en/index.asp

New Brunswick (Social Development Programs)

- Social Development and Community Support: http://www2.gnb.ca/content/gnb/en/departments/social_development.html

Nova Scotia (Community Services and Support Programs)

- Department of Community Services: http://novascotia.ca/coms/

Prince Edward Island (Social Development Programs)

- Social Development and Housing: http://www.princeedwardisland.ca/en/topic/social-development-and-housing

Newfoundland and Labrador (Social Programs and Community Supports)

- Department of Children, Seniors, and Social Development: http://www.gov.nl.ca/cssd/

Yukon (Community Resources and Social Programs)

- Health and Social Services: http://yukon.ca/en/health-and-wellness/support-services/health-and-social-services

Northwest Territories (Social Development and Community Resources)

- Education, Culture, and Employment - Social Programs: http://www.ece.gov.nt.ca/en/services/social-development

Nunavut (Community and Social Services)

- Family Services Programs and Support: http://www.gov.nu.ca/family-services

Federal Government Support for Individuals with Disabilities

- Individuals with disabilities can apply for various financial supports and benefits offered by the Canadian federal government. These programs provide assistance for disability-related costs, income support, and additional benefits.
- Link: http://www.canada.ca/en/services/benefits/disability.html

CityU Student Health and Support Plans

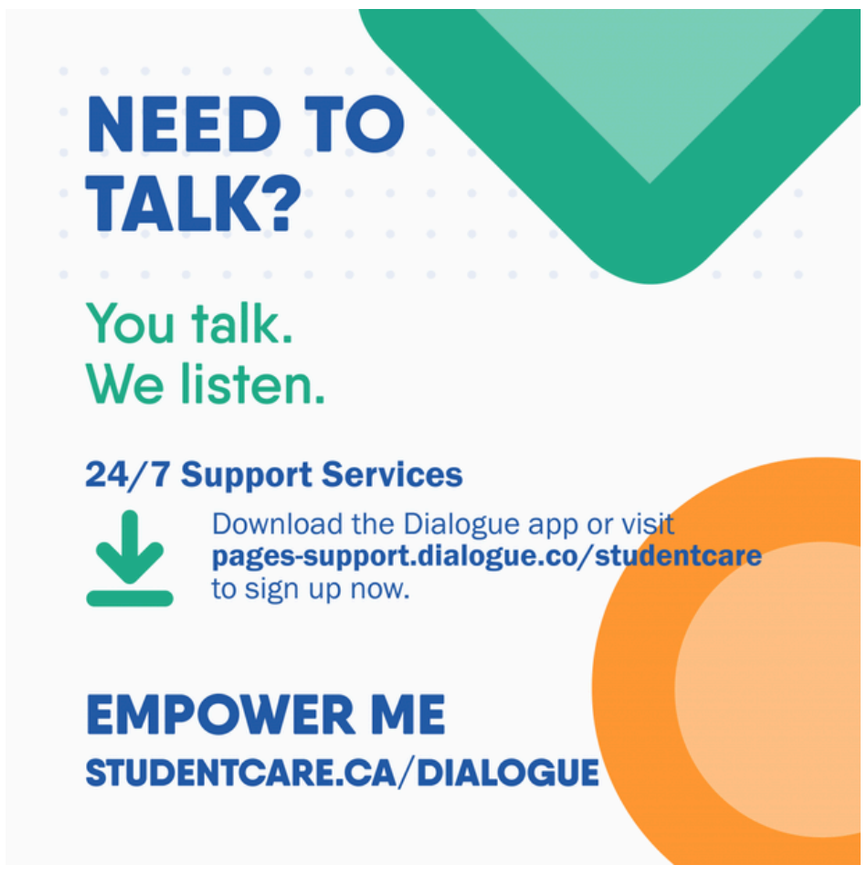
Our Health Plan

CityU's Health Plan provides comprehensive health coverage for students, including medical, dental, and prescription services, ensuring peace of mind throughout their studies.

CityU Student Health and Support Plans (Continued)

Empower Me (Student Assistance Plan for Counselling and Support)

Empower Me is a free, confidential counselling service available to CityU students. It provides access to mental health support, wellness coaching, and guidance to help students navigate challenges during their academic journey.



Still Need Assistance?

At CityU Canada, we are committed to supporting you throughout your academic journey. Our Financial Aid Office is here to help you navigate the complexities of funding your education, ensuring that financial barriers do not hinder your success. We encourage you to reach out to us with any questions or concerns about your Financial Aid options, scholarships, or any other financial matters.

Thank you for choosing CityU Canada for your education. We are here for you every step of the way. Please feel free to contact our Financial Aid Office at FinAidCanada@cityu.edu for personalized support.

Warm regards,
The CityU Canada Financial Aid Team